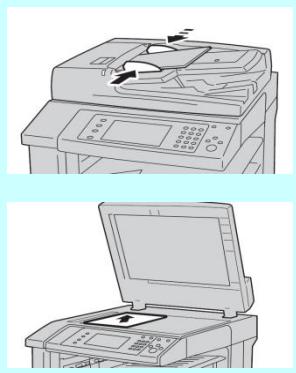


## 1. Load Originals

Place the document originals face up in the center of the document feeder, or face down on the document glass.



## 2. Select Features



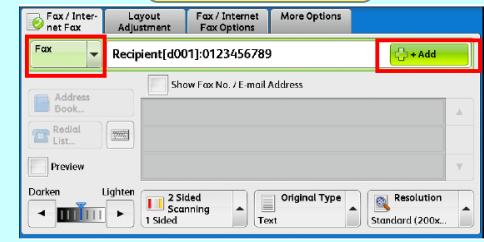
## 3. Detailed Settings

### Copy



Select each tab and configure features as necessary; enter numbers of copy; press the <start> button to start a copy job.

### Fax



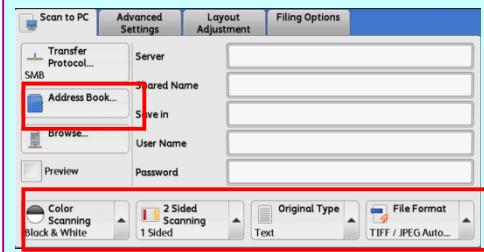
Select each tab and configure features as necessary; enter a fax number using the numeric keypad; or specify a recipient from the address book; to specify multiple recipients, select <+add> on the touch screen; press <start> button to send a fax

### Print



On your PC, select printing features necessary; press <OK> to start a printing job.

### Scan to PC



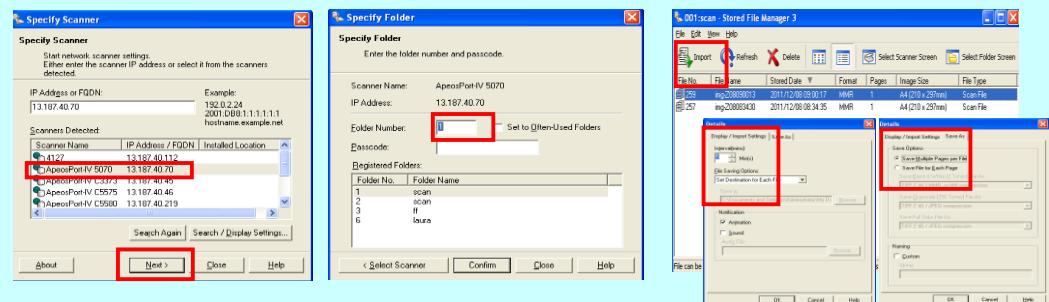
Specify a destination PC on the address book; specify the features necessary; press <start> button to scan & transfer document to your PC.

### Store to Folder - Step 1



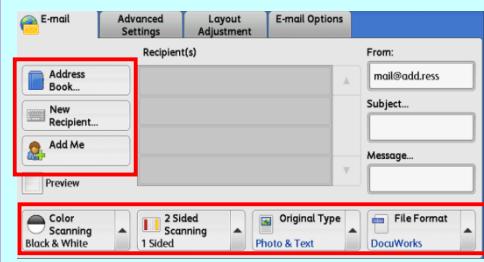
Select a folder to save the scanned data in; specify the features necessary; press the <start> button to scan & save the document in the folder.

### Store to Folder - Step 2



Click [Start] on your PC, select [All Programs]>[Fuji Xerox]>[Network Scanner Utility 3]>[Mailbox View 3]; select the scanner and click [Next], enter the number of the folder and pass code; Click [Confirm]; select the file in the list, and click [Import]. The file will be imported to the specified directory. (You may click [File] in the menu, and select [File Saving Option] to check and modify the save destination.

### Scan to Email



Specify recipients using the address book or the keypad; specify features necessary; press the <Start> button to scan the document & send the scanned data as an email attachment.



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